**Project Name:** [project name]

**Project Description:**

[description]

**Project Team Leader** (name, affiliation, contact info)**:** [John Doe]

**Other Project Team Members:**

* [Jane Doe]

**Who else should be involved in this project? (person or organization)**

* [business]

**What are the goals of your project:**

* [To…]

**What are some strategies for achieving those goals:**

[we plan to…]

**What are the desired outcomes? At the end of the project, what will be different, better, more or less of?**

[response]

**How will you measure the success of your project?**

[response]

**Estimated Project Budget:**

|  |  |
| --- | --- |
| **Revenues:** | |
| **Blandin Foundation grant request:** | **$** |
|  |  |
| [Other cash source 1] |  |
| [Other cash source 2] |  |
| [in-kind source 1] |  |
| [in-kind source 2] |  |
|  |  |
| **Total match:** | **$** |
| **Total Revenues:** | **$** |
|  |  |
| **Expenses:** *(feel free to rename the categories)* | |
| Personnel and Benefits |  |
| Operating Expense |  |
| Office Supplies |  |
| Equipment |  |
| Meeting |  |
| Space |  |
| Other |  |
| Other |  |
| Professional Services |  |
| In Kind Personnel |  |
| Other In Kind |  |
|  |  |
| **Total Expenses:** | **$** |